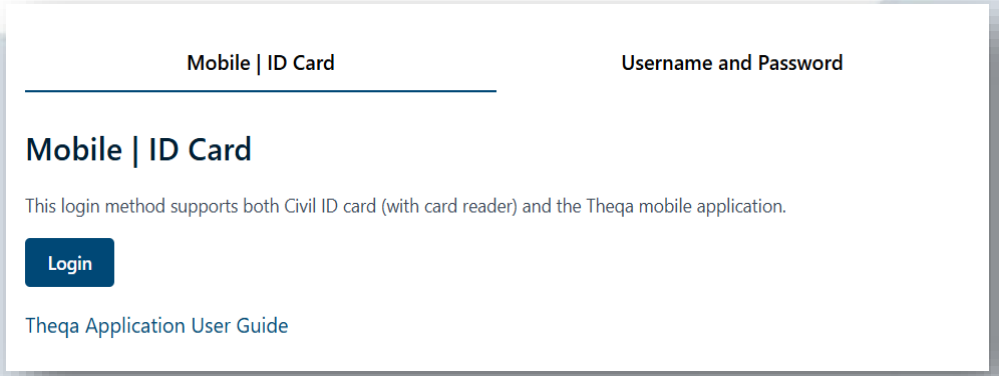
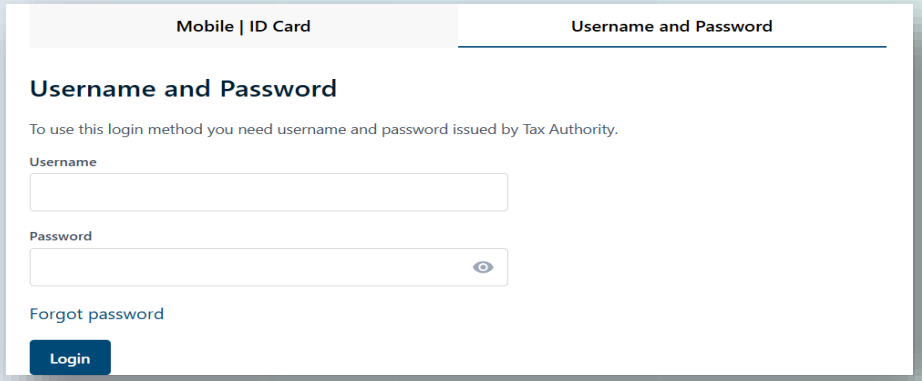
جهاز الضرائب
Tax Authority

Excise Return Manual

01 Access the Tax Authority e-Portal: www.taxoman.gov.om

02 Sign in using a card reader, the Theqa app, or your username and password:

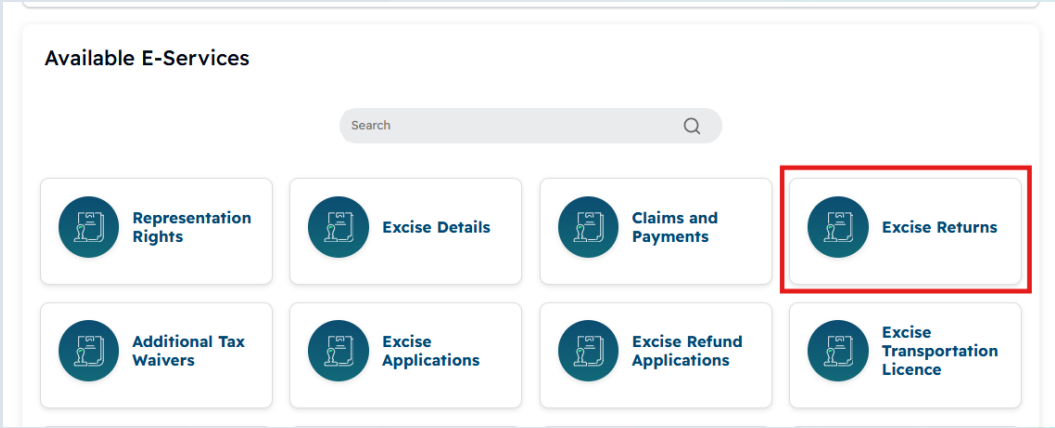




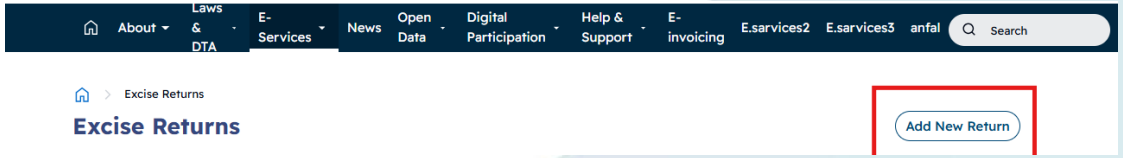
03 Select the Income Tax profile at the top of the page:



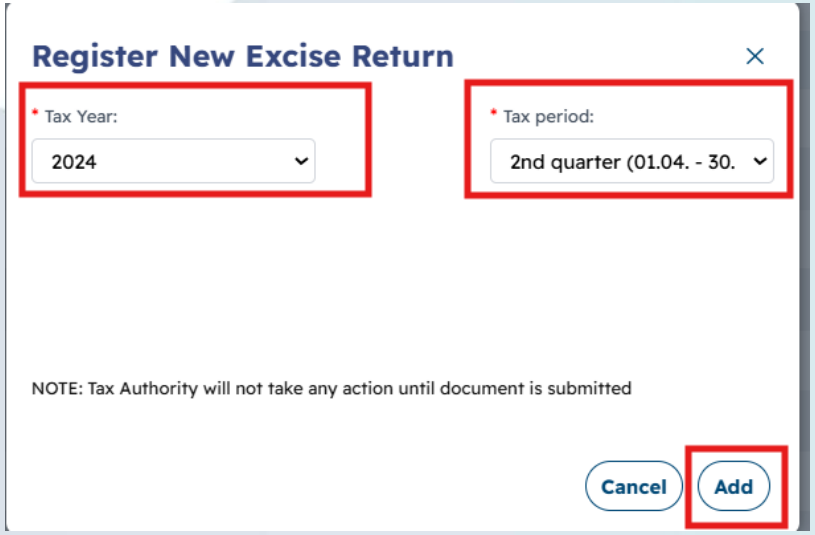
04 Select Returns- Excise Return



05 Add New Return

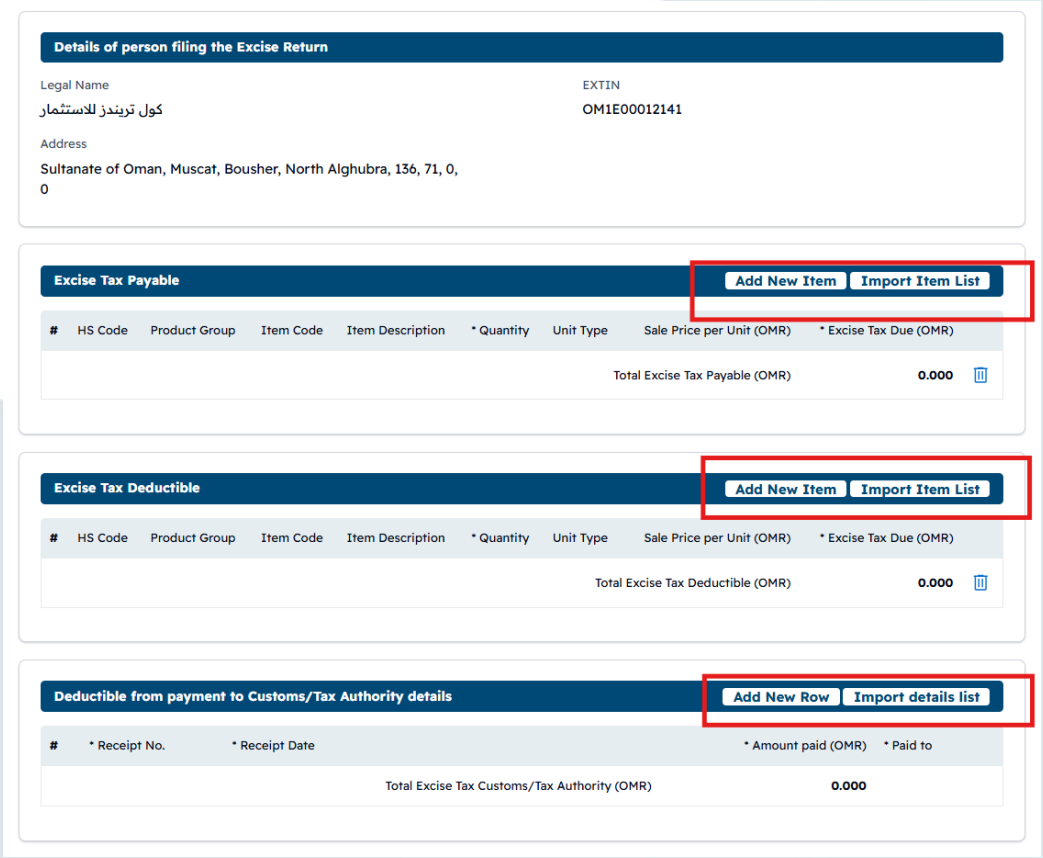


06 Select the Tax Year & Tax Period the click Add.



07 Excise Tax Payable: Add items which have been imported

Excise Tax Deductible: Add items which have been paid in Customs



Details of person filing the Excise Return

Legal Name: كول ترينذز للاستثمار

EXTIN: OM1E00012141

Address: Sultanate of Oman, Muscat, Bousher, North Alghubra, 136, 71, 0, 0

Excise Tax Payable — Add New Item | Import Item List

#	HS Code	Product Group	Item Code	Item Description	* Quantity	Unit Type	Sale Price per Unit (OMR)	* Excise Tax Due (OMR)

Total Excise Tax Payable (OMR) 0.000

Excise Tax Deductible — Add New Item | Import Item List

#	HS Code	Product Group	Item Code	Item Description	* Quantity	Unit Type	Sale Price per Unit (OMR)	* Excise Tax Due (OMR)

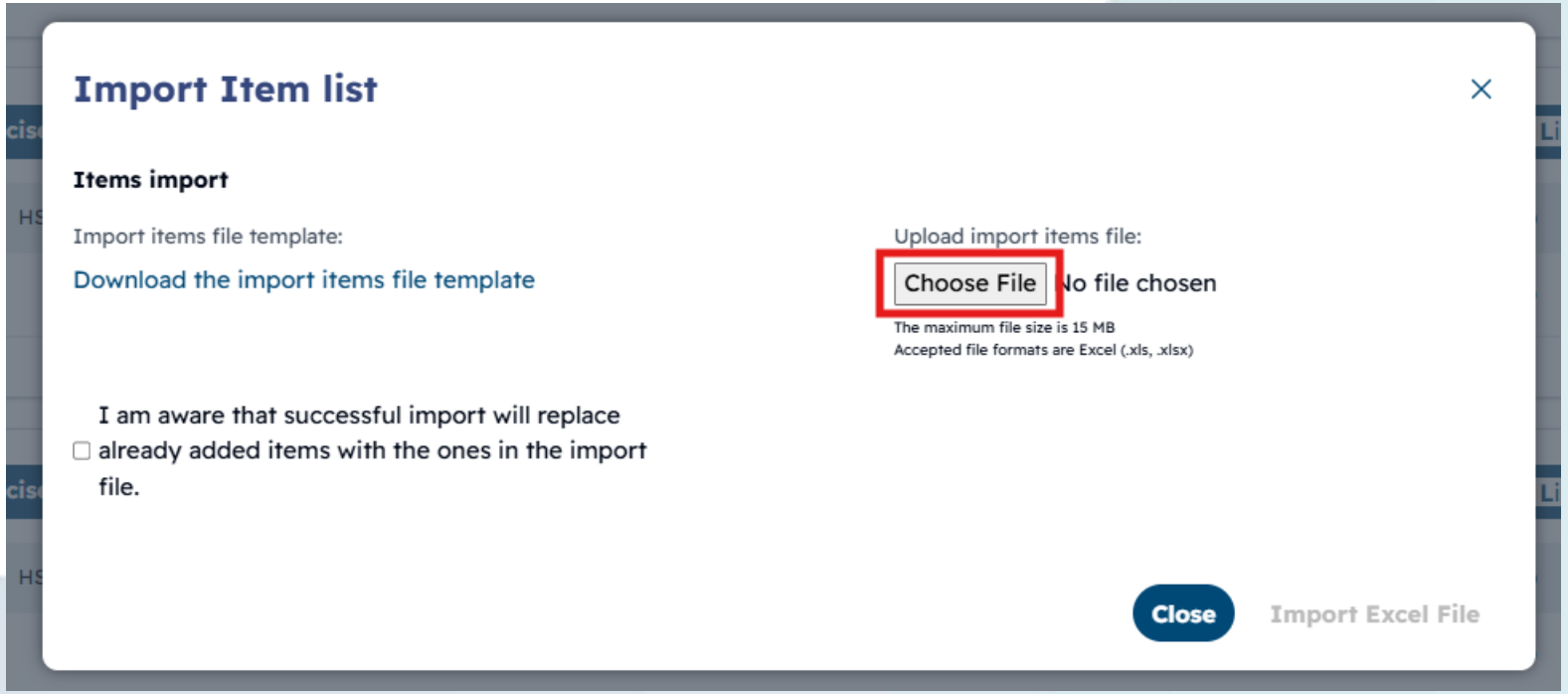
Total Excise Tax Deductible (OMR) 0.000

Deductible from payment to Customs/Tax Authority details — Add New Row | Import details list

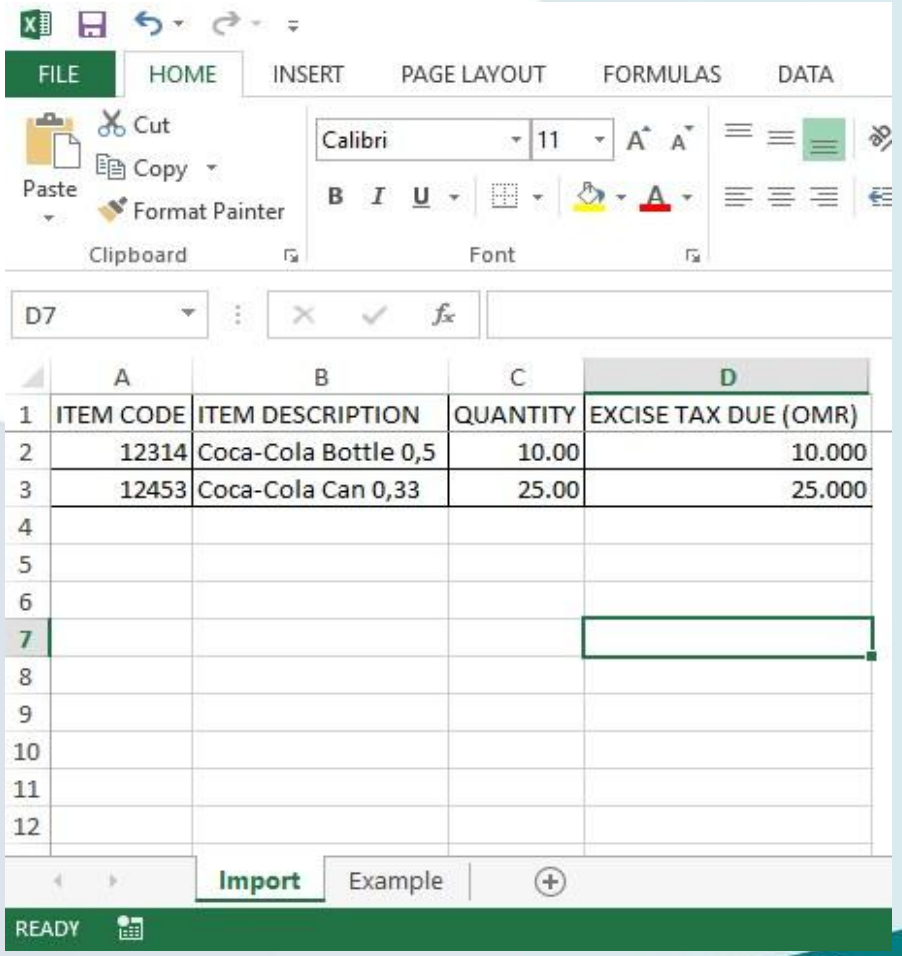
#	* Receipt No.	* Receipt Date	* Amount paid (OMR)	* Paid to

Total Excise Tax Customs/Tax Authority (OMR) 0.000

08 To Add Multiple Items Click Import item list tab - Download the import items file template

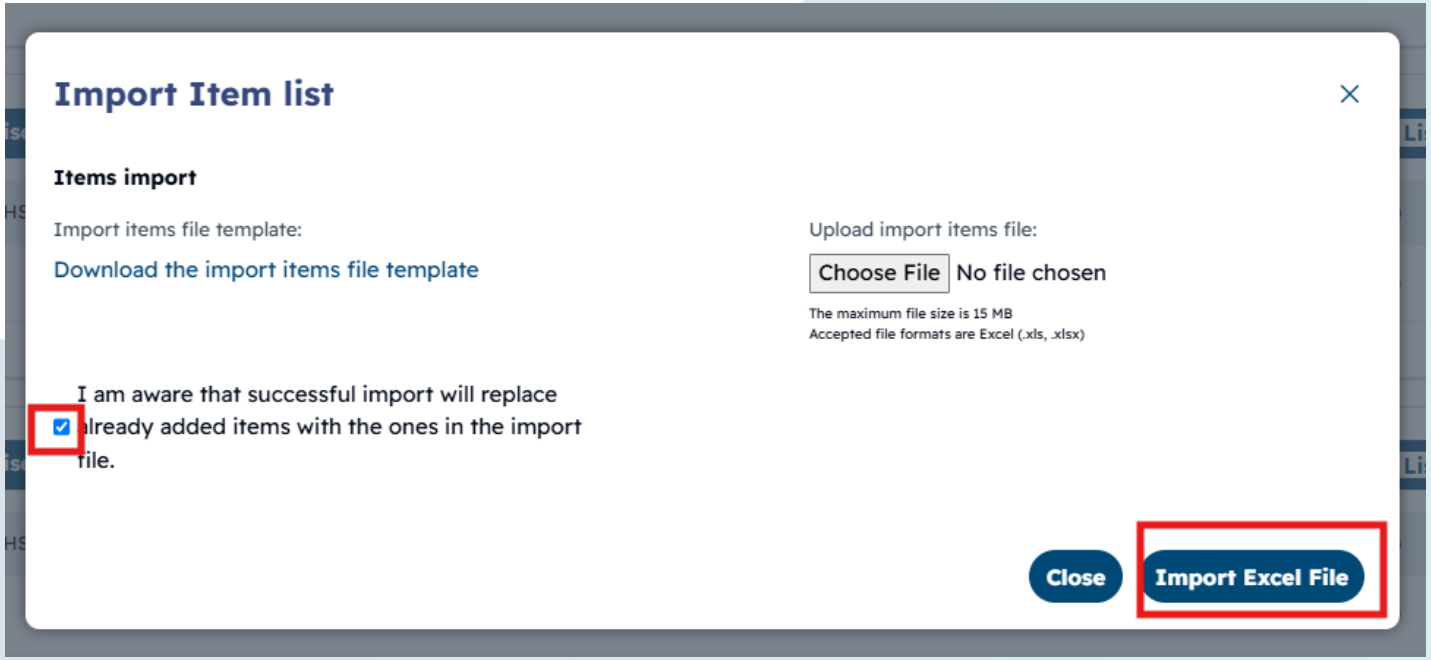


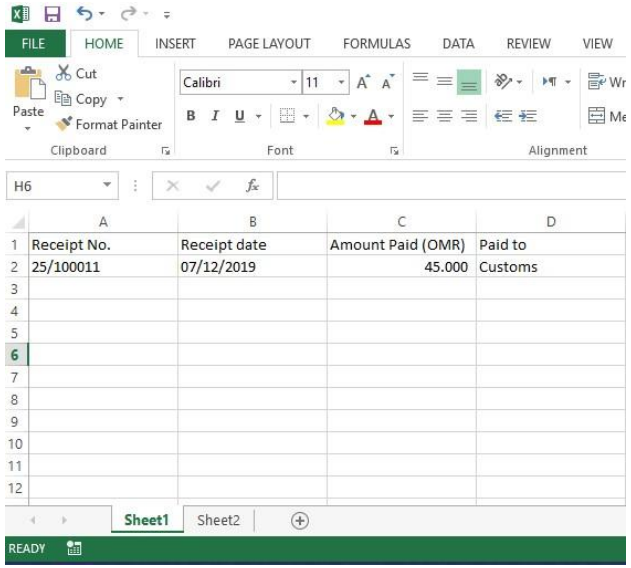
09 Enter the Details as required in download excel file NOTE: It should be in same format as in example sheet



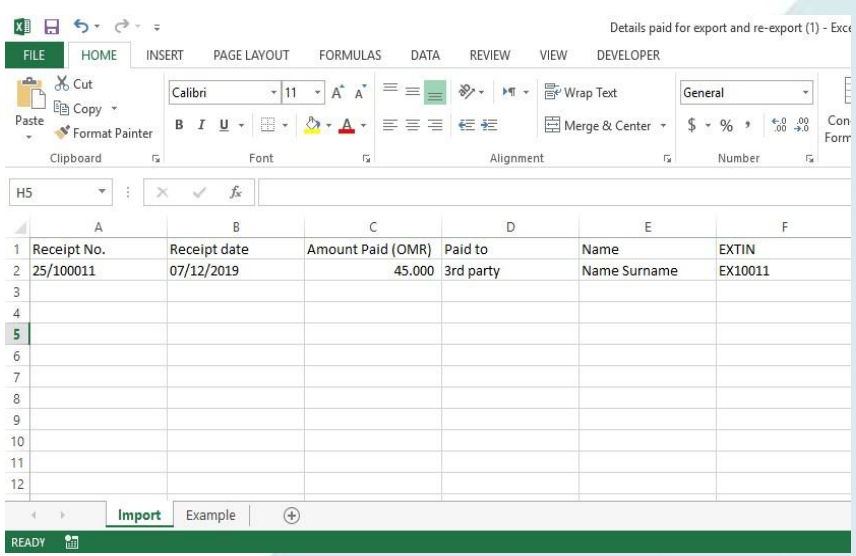
	A	B	C	D
1	ITEM CODE	ITEM DESCRIPTION	QUANTITY	EXCISE TAX DUE (OMR)
2	12314	Coca-Cola Bottle 0,5	10.00	10.000
3	12453	Coca-Cola Can 0,33	25.00	25.000
4				
5				
6				
7				
8				
9				
10				
11				
12				

10 After entering details upload the Excel File, Click the tick box (I am aware …) and Import Excel file tab





	A	B	C	D
1	Receipt No.	Receipt date	Amount Paid (OMR)	Paid to
2	25/100011	07/12/2019	45.000	Customs



	A	B	C	D	E	F
1	Receipt No.	Receipt date	Amount Paid (OMR)	Paid to	Name	EXTIN
2	25/100011	07/12/2019	45.000	3rd party	Name Surname	EX10011

11Add details of payment to customs/Tax Authority

12Add Details of Export and Re-Export

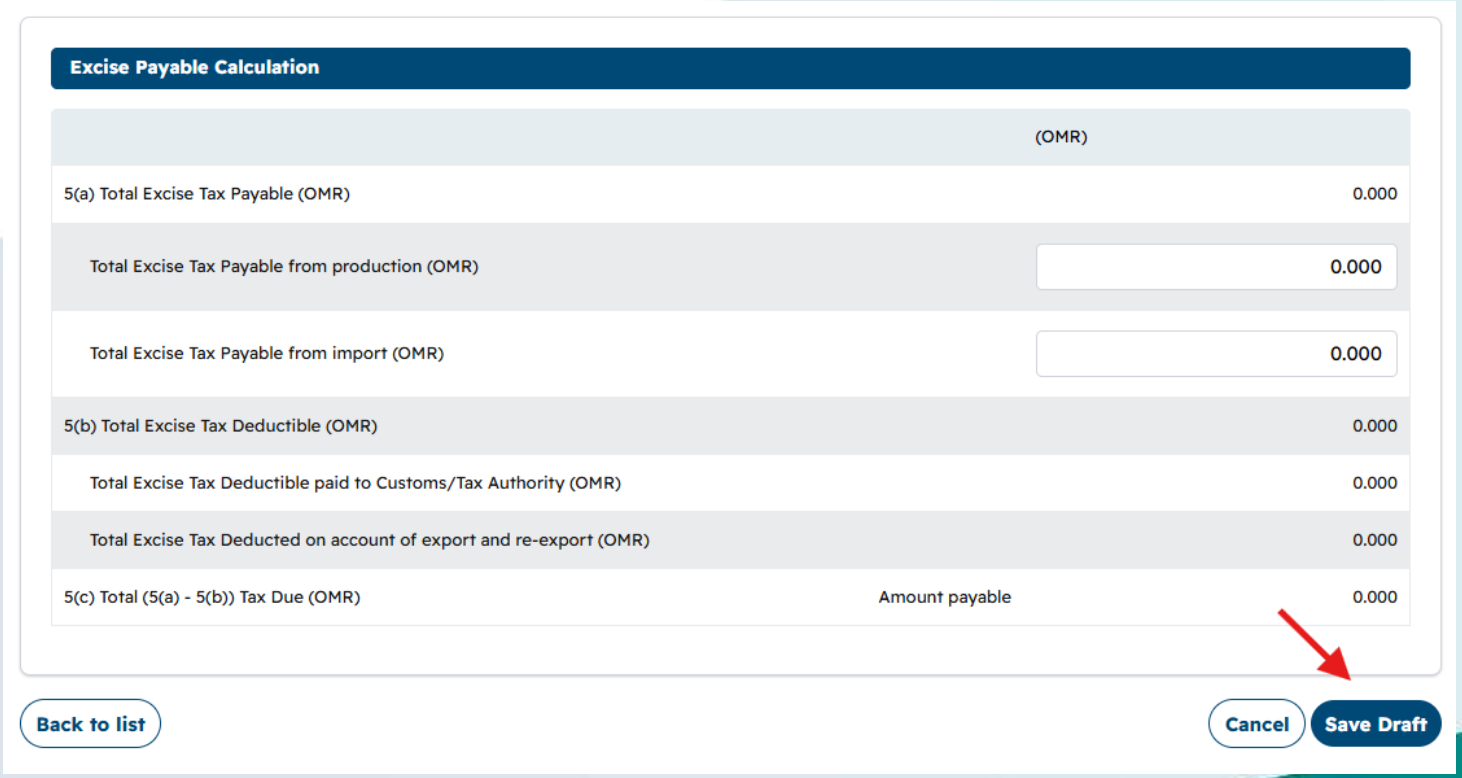
Deductible from payment to Customs/Tax Authority details — Add New Row | Import details list

#	* Receipt No.	* Receipt Date	* Amount paid (OMR)	* Paid to
		Total Excise Tax Customs/Tax Authority (OMR)	**0.000**	

Deductible from export and re-export details — Add New Row | Import details list

#	* Receipt No.	* Receipt Date	* Amount paid (OMR)	* Paid to	* Name	* EXTIN
		Total Excise Tax ReExport (OMR)	**0.000**			

13 Enter the tax amount to the respective box for Total Excise Tax Due & Total Excise Tax Deductible, then Save Draft



14 Click the submit tab

Excise Payable Calculation

		(OMR)
5(a) Total Excise Tax Payable (OMR)		0.000
Total Excise Tax Payable from production (OMR)		0.000
Total Excise Tax Payable from import (OMR)		0.000
5(b) Total Excise Tax Deductible (OMR)		0.000
Total Excise Tax Deductible paid to Customs/Tax Authority (OMR)		0.000
Total Excise Tax Deducted on account of export and re-export (OMR)		0.000
5(c) Total (5(a) - 5(b)) Tax Due (OMR)	Amount payable	0.000

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